

2020 Annual Meeting
of
St. John's Church
(also known as Sandwich Village Episcopal Church, Inc.)



February 9, 2020
11:15 AM

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Annual Meeting Agenda
St. John's Church One Hundred Sixty Sixth Year

Sunday, February 9, 2020
11:15 AM

Opening Prayer

Voting Members

Minutes of the 2019 Meeting

Rector's Report

Treasurer's Report

2019 Financial Statements

2020 Budget

Accept Printed Reports

Elections: Report of the Nominating Committee

Old Business: Thanking Outgoing Members of Vestry

Announcements: Allen Swain Volunteer of the Year Award

Benediction and Prayer for the Departed

The term "members" is defined as follows: All persons duly baptized, whether in this or another Christian Church, and whose Baptism is duly recorded in this Church are members thereof.

A person over the age of sixteen (16) is an adult member thereof.

Persons who have received Holy Communion in this Church at least three (3) times during the preceding year are to be considered adult communicants.

Of the members of the Parish only those shall be entitled to vote at any Parish meeting who shall be adult communicants and who for six (6) months prior to the meeting shall have been faithful attendants at the service of the Church in this Parish, unless for good cause prevented, faithful contributors to its support, and faithful in working, praying, and giving for the spread of the kingdom of God.

MINUTES FOR THE 2018 ANNUAL MEETING
ST. JOHN'S EPISCOPAL CHURCH SANDWICH
(aka Sandwich Village Episcopal Church, Inc.)
January 27, 2019

11:15 AM - Fr. Tom called meeting to order

Opening Prayer: BCP, Prayers for the Church, Pg. 818; prayer #12 For a Church Convention or Meeting.

Voting Members: Rick Hulslander read the definition of Voting Member. Attendance: 48pp

A motion was made by Jeannie Johnson to accept the minutes of the 2018 Annual Meeting as printed. The motion was seconded by Phil Johnson; they were unanimously approved.

Rector's Report: Fr. Tom reviewed our Mission and Vision. He also reported on the four goals we focused on in 2018: (1) membership and members; (2) Christian education and formation; (3) outreach; and (4) stewardship.

Fr. Tom continued by reviewing our accomplishments as we have implemented the Strategic Plan and Vision adopted in June 2017. These include the addition of a Director of Christian Education and Formation; addition of a part-time Thrift Shop Coordinator; reorganization of the Vestry and its committees, including Outreach and Evangelism; budget challenges and cuts require us to be prudent fiscal stewards; revenue challenges at the Sandwich Village Preschool are being reviewed by a special task force; and attendance at Sunday worship is up. Next steps: Fr. Tom has committed to working with the Vestry on building our Strategic Plan with a focus on annual priorities and goals.

The Rector's Report is printed in full in the 2018 Annual Report.

Treasurer's Report & Financials (complete report included in the 2018 Annual Report):

There was a review of the Rietzel Trust handling, formation of the endowment funds, and investments with Diocesan Investment Trust (DIT).

The operating deficit for 2018 (\$9,139), was primarily due to Sandwich Village Preschool (SVP) rent shortfall.

Glen Carliss made a motion to amend the budget to increase the Music Director's salary to \$24,000 [from \$22,806 to \$24,000; a \$1,194 increase], and as a base for future years while Misao is employed. He cited her dedication to St. John's, and her exceptional skills as a musician, music director, organist, and choir director, and he committed to personally pay 100% of the first year differential, and half of difference (\$597) in all years after the first year, as long as Misao is employed by St. John's.

A motion was made by Vivian Gosnell to approve the budget amendment; it was second by Jeannie Johnson. The motion carried unanimously. It was also resolved that this Annual Meeting accepts the financial reports as presented by the Treasurer, and approves the Balanced Budget Approved by the Vestry at its January 8, 2019 meeting, as amended above with regard to the Music Director's salary. Moved by Mary Howe and seconded by John Donaruma. The motion carried.

Bylaw Updates

Page 26: Fr. Tom reviewed the differences, pointing out that the bylaws have been re-organized and reformatted.

Article 3. Membership: No longer need a Vestry vote to remove a member.

Article 7. Meetings of the parish: Minor changes in Annual Meeting dates and quorum.

Article 8. The Rector: Parish Meeting calls the Rector. Changes in wording. The parish must request appointments by the Bishop.

Article 12. Vestry Persons: Current limits - 1 three-year term; New limits - 2 three-year terms

Added Article 14. Conflicts of Interest

Added Article 17: Indemnification of Parish Officers

Article 18: Covers restrictions on endowments, triggered by Rietzel.

Meredith Randall made a motion to amend Article 7.2 to change the time a warrant needed to be posted for a Special Parish Meeting from 7 days to 14 days. The motion received multiple seconds. The amendment was approved unanimously.

Motion to accept amended by-laws: Moved, Jeannie Johnson with multiple seconds. Approved.

Rick Hulslander resumed moderating.

The Nominating committee presented its report.

The slate of Vestry officers, Vestry members, Delegates to the Cape & Islands Deanery, Delegates to the Diocesan Convention, and the Nominating Committee was presented for approval (see report for details) by Sean Randall.

There was a motion to approve the slate, a second, and the slate was approved unanimously.

There was a motion to accept all reports: Moved by Fr. Tom and second by Vivian Gosnell. Motion carried.

Thank you to outgoing Vestry members:

Rebekah Samartha, Susan Laak, Helen Jillson and Jared Cohen.

Allen Swain 2018 Volunteer of the Year: Jared Cohen

Jared was recognized for his hard work and dedication, and was described by the committee as multi-talented, humble, generous, and kind-hearted.

Also nominated: Nan Crossland; Jann Czarnetzki, Mary Howe, John Harrington, Sean Randall, Stephen Tom, and Kathy Uggerholt,

Announcement: Fat Friday, March 1, 2019, 6pm-9pm, live auction and raffle at Cape Cod Beer.

Vivian reported on the archive progress, and suggested opening our archives as a community event.

Remembering: Walter Uggerholt. Walter was remembered as dedicated member of St. John's who contributed to the St. John's community in so many ways over the many years he was in Sandwich.

12:20 PM – Meeting adjourned
Benediction and Prayer for the Departed – Fr. Tom

Respectfully submitted by:
Stephen G. Tom
Out-Going Secretary/Clerk

Reports for 2019 Annual Report

Rector's Report to Annual Meeting

Next month I will celebrate my fourth anniversary as Rector of St. John's Episcopal Church. I am incredibly thankful to walk this journey with you as your Rector. It's often said in church circles that it takes 3-4 years for a church and a pastor really to get to know and to trust one another; to walk through multiple cycles of the church year; to celebrate joys and mourn sorrows together. As I enter my fourth year here, it is a fitting time to look ahead to what I see are come opportunities and some challenges for us here at St. John's.

Looking ahead: Challenges and Opportunities

I believe as a community we need to place emphasis on new membership and outreach to our broader world, while at the same time continuing to give thanks and praise to God in worship, caring for one another in this community, and providing opportunities for learning and formation for all ages. And I believe we need to do so with a sense of urgency and commitment, because of what I see as two significant challenges facing us.

Challenges

For some perspective, here are the statistics I noted in a sermon I preached on January 18-19:

--In the past five years, the average parish in the diocese of Massachusetts lost 17% of its membership. For the past ten years, that figure is 28%.

--From 2008-2018, of the 100 dioceses of the Episcopal Church in the United States, every single one lost membership: 100 out of 100. One diocese lost 40% of its membership in 10 years.

--Of the 100 largest Christian denominations in the entire USA, in the year 2017, 96 of them lost members. Only four grew at all, and those at a modest rate.

In short, we are looking at two significant headwinds that we are facing as a church.

One is that Christianity as a whole is facing some serious challenges in the USA. Religious affiliation is down overall. From 2008-2018, the percentage of Americans who identify with a religious tradition has dropped from 78% to 65%. The percentage who have said they are unaffiliated, or have no religious affiliation, has climbed from 16% to 26%.

The second challenge is at our local level. Sandwich increased from 2,082 residents in 1960 to 20,136 in the year 2000. That's a 1,000% increase. The projected population in 2020 is 20,226. That's practically 0.0% growth in 20 years. The number of people under 18 has dropped by a third since 1990. The average age in the town has increased from 39 years of age in 1990 to estimated at 55 in 2020. These demographics are similar to much of the Cape.

Opportunities

While acknowledging these challenges, I remain convinced the glass is half full here at St. John's. While the average parish in our diocese has lost 17% of its membership in the past five years, St. John's has shown stable membership in the past five years. We are debt free and have a well maintained physical plant. We have faithful, dedicated, and passionate members who volunteer to support our ministries and outreach. (This is not an exhaustive list of our blessings!)

But the days of "If you build it, they will come," are over, and they are not coming back any time soon. I have told this story before, but it's worth sharing again. In my first six months as Rector, I had half a dozen or so long conversations with Fr. John Thomas. I'd walk down to the house and visit every few weeks. One time he said, "People think I was a genius, but the town grew 1000% in the 30 years I was Rector. All I had to do was open the door and people came in." I said to him, "I think you're selling yourself short, John, while that may have been the case you had a lot to do with it, too." He shrugged and said, "Maybe so, but the days of people finding their way to us and of the town booming in population are over."

We have got to be more intentional in how we reach out to others, and how we welcome people that cross our threshold.

What's Next

We need to become a parish that is as focused around Membership and Outreach as we are about worship, pastoral care, and fellowship.

We need to foster an environment where Membership and Outreach are something we understand ourselves as all called to -- admittedly each different ways -- and not just the responsibility of some. Membership is not so that we can have more hands to do the work that needs to be done around the church. We reach out to new members because we have a message to share and think it's worth people joining us on this journey.

We need to ask ourselves what we have to offer as an Episcopal Church; we are not a social services agency or a community based fellowship or service group. Rotary and Masons are great organizations and do wonderful work: but we're not them. We're a Christian church.

We have to ask ourselves who we are, where we want to go, what steps we need to take to get there, and what a multi-year, multi-step plan is for doing so. We will not be able to do all of this overnight or with a few good ideas. Doing this at a time when the glass is half full is exactly the time to do so, rather than being reactive if we are facing a kind of crisis.

Proposed Next Steps:

We will be holding a Vestry Retreat on Sunday, March 1. This will be a time for our new Vestry and officers to think about where God is calling us, and how we are to respond to the challenges we face. At the Vestry Retreat, I would like the Vestry to think about what 3 or 4 elements of our congregational life we would like to focus on for 2020: how do we begin to think about how we focus what we do around Membership/New Membership/Evangelism and Outreach?

We would then take those 3 or 4 areas and hold listening sessions in April, May, and June getting feedback and input from our members.

Over the summer, the Vestry and Rector will then think about what steps to take beginning in September 2020 as we commit the church to Membership and Outreach in more wholesale and intentional ways.

If you are wondering why I keep coming back to Membership/New Membership/Evangelism and Outreach as areas where we need to commit ourselves, there are two main reasons:

One is that this is what it means to be a Christian. Jesus summed up everything we needed to do to have eternal life as "Love your God with all your heart, and love your neighbor as yourself." Jesus also repeatedly tells his followers to go spread the good news of the kingdom of God. At our baptisms, we promised to "Proclaim by word and example the Good News of God in Christ." Very few of us in this room would be members of this church if it wasn't for someone, somewhere, who brought us here in some way. And very few of us would have stayed if we had not felt welcomed and found ways to be incorporated into this community.

And while the overall membership numbers are sobering, not every parish is declining. There are those that have shown growth. A common denominator to growing churches is that they are committed to new membership, are open and welcoming, and have vibrant outreach programs. The Episcopal Church national office completed a huge study of growing churches, crunched the numbers, and identified 8 common factors of growing churches:

1. A common factor in growing churches **is its sense of mission and purpose.** Churches that are clear about why they exist and what they should be doing are most likely to be growing congregations.

2. There is a strong relationship between **growth and the sense that the members say the congregation is “spiritually vital and alive.”** This relationship is central to whether a congregation is doing those things that churches are more able to do than any other organization in society.

3. Congregations themselves are in constant flux as people join, become active or inactive, give birth, drop out, move away or pass away. Vital organizations are those that adapt and adaptation requires change. **Congregations whose members say they are willing to change to meet new challenges also tend to be growing congregations.**

4. **Congregations whose members describe their worship as “vibrant” are more likely to experience growth.** “Exciting” worship is strongly related to the growth of Episcopal churches, Roman Catholic parishes and conservative evangelical churches—but not other Protestant churches.

5. There is a **very strong relationship between recruitment activity by the members and growth.** Where “a lot” of members are involved in recruitment, congregations are growing. By contrast, where very few members are involved in recruitment, hardly any congregations are experiencing growth. Growing congregations are more likely to engage in a variety of recruitment--related activities.

6. **Few people decide to join a parish or become regular participants after one or two initial contacts,** so to help transition people from visitor or prospect to member follow-up contacts are essential. Congregations that follow--up on visitors through mail, phone calls, emails, personal visits, mailed materials, etc., as appropriate to their context, are those most likely to grow.

7. **Vital, growing Episcopal congregations are strong, welcoming communities** which thrive through the active involvement of members and potential members. A central component of community development is special events and fellowship activities. These can vary greatly in content and frequency.

8. A **web site that is regularly updated** and whether more active means of electronic communication are used are connected to growth. The effect of technology for communication is cumulative. **The more things done to communicate what a church is doing, the more it is likely to grow.** Churches that use many kinds of platforms (6 or more) are most likely to grow.

The good news is we are doing or have done some version of all of these at one point or another: we need to think about how we do these in a more coordinated, intentional manner. We’re not starting from scratch.

I do not want to give the sense or impression that we are in a crisis, or that the church is dying. Christianity cannot die because it’s not ours to kill: it’s God’s creation, not ours. But as we have come to know and trust one another these past four years I have felt the need to be as clear and honest about some of the serious challenges we currently face. (And remember, not just us: ALL churches are struggling.)

The Episcopal Church has had a presence in Sandwich for over 150 years. Our St. John's Church building was erected in 1899. This community has seen massive changes sweep over our town, our community, and the Episcopal Church. None of us would be here without the faithful, committed dedication of members who have gone before us. Now is our time to listen to where God is calling us to be faithful in our time, in our place, with the faith entrusted to us, and to ensure the future of St. John's.

In Christ the Servant,
Rev. Thomas Ferguson
3rd Rector of St. John's Episcopal Church

Wardens' Report

Dear St. John's Family,

The past year was one of change for St. John's. However, with those changes, St. John's still managed to live into its mission of being a community called by Christ to grow spiritually and to make known God's love through word and deed in our congregation and the broader world. We truly take time to care for our Church and community.

We started off a cold and dreary March with a Winter Fellowship Event at Cape Cod Beer in Hyannis. It was a success in that everyone had a great time and we were able to raise some funds for St. John's. Thank you to Eileen Donaruma, Sean Randall, and the Vestry for all of your help. It is sure to become an annual event. **SPOILER ALERT:** we are doing it again on March 20, 2020.

With spring comes change. There was a change in both the Vestry leadership and with the parish administrator. Rick and Cheryl Hulslander decided to put cold weather behind them (but the summers are hotter) and move closer to family in the Great State of Texas. They left a big hole behind in many ways, but St. John's members have worked hard to try to fill it. Thank you Rick and Cheryl for your many years of service to St. John's. You are missed!

It was with great personal sadness to announce and witness the closing of Sandwich Village Preschool (SVP) at the end of the school year last summer. After 36 years of faithful service to the community of Sandwich and the surrounding area, SVP came to a close. Many thanks to Larry, Betsy, and Jill for all that you have done for almost an entire generation of young people. A "closing party" of sorts was held and many former students, teachers, and parents were in attendance. It was truly a witness of St. John's at work-however sad.

The Golf Tournament continues to be a huge success. It requires months of work from Alan Carlson and his crew to make it so successful. We know it takes all that they give, and then some. They work their magic and it always comes off without a hitch. This year St. John's was able to donate \$3,000.00 to Cape Kid Meals from the tournament alone. Many thanks to all that make it happen.

The 4th of July pancake breakfast continues to be a big hit for parade-goers. Many thanks to all of the volunteers that make that happen. It keeps St. John's on the map during a day when everyone is watching the parade and not what is going on behind the crowd.

St. John's was host to a "Summer Breeze" concert series in July and August of last summer. Each week for four weeks, a different group of musicians played from 7:00 to 8:00 pm to some members, some friends, and some passersby. Many thanks to John Harrington and Alan Carlson for making this event a success. We will be holding Summer Breeze again in 2020, and thanks to John Harrington's dedicating and commitment, all the bands are already booked!

As usual, the St. John's Christmas Fair was a massive undertaking, requiring loads of communication and coordination. Many thanks to Mib Kelly and Nan Crossland for overseeing all of the moving parts and keeping things running smoothly and many thanks, too, to everyone else who took responsibility for one of those moving parts. The Christmas Fair earned more this year than in any year past. More than that, though, the Fair is an awesome opportunity to welcome our neighbors into our home to let them see who we are and what we do.

St. John's again participated in the Sandwich First Night Celebrations. The Church was used a music venue for several acts and there were children's activities in the undercroft. Members of the Vestry usually brave the cold and sell chowder and hot chocolate to raise money for our outreach programs. This year, the Vestry executive committee had a crazy idea: Let's give the chowder away to First Night revelers and simply ask for donations in exchange. A parishioner who heard the idea suggested we take any money we did raise and give it to Cape Kid Meals. And then, in order to keep our costs down, another parishioner offered to pay for the chowder and yet another offered to pay for cups and spoons. Eventually, the entire parish made contributions that covered all of the costs and more. This crazy idea actually worked! St. John's was able to donate another \$1,250 to Cape Kid Meals. Thanks to Bruce Greenhalgh, Robbi Laak, Susan and John Harrington, Susan Sharpe, Dee McLaughlin, Christie Lowrance, the Randall family, and others for donating your time, talent, and treasure on New Year's Eve.

Many thanks to Dee McLaughlin and all of the volunteers at the Thrift Shop. In the cramped quarters of 161 Main Street, they are able to provide a service to the community and fulfill a mission of St. John's. They will be able to continue on a much larger scale once their move to 163 Main Street is complete.

Thank you to Alan Carlson and John Harrington for keeping the Church in tip-top shape. Your hundreds of hours of dedication to the physical plant of St. John's is not unnoticed: carpets, hardwood, windows, doors, paint, carpentry, cleaning out decades of items in storage that seem to multiply, clogged drains, coordination of trades persons, etc., etc. You two don't seem to ever slow down, never mind stop.

And loads of very sincere thanks to Jeanne Johnson. Have you ever noticed that every time you walk into the kitchen or a bathroom at St. John's it is immaculate? That's Jeanne Johnson. With no expectation for thanks or praise, Jeanne voluntarily shows up every week to scrub all of our bathrooms and the kitchen, wash and vacuum floors, and polish every other surface that needs attention. It is a huge undertaking for one woman, but Jeanne gets it done. Every. Week.

Thank you to all members of the Vestry. Your investment of Time and Talent makes St. John's the Church that it is. Everyone always rose to the occasion, every time, wherever we needed help. We have two members stepping down from the Vestry this year. Dave Osowski, who served one three-year term and Meredith Randall, who served two years on the vestry before stepping into the Junior Warden position for one year. Thank you for your support.

Of course, no matter how talented or committed a ship's crew, no vessel can sail successfully without an adept captain. Thank you, Fr. Tom Ferguson, for your leadership and guidance. Nearly five years ago, St. John's sent their Parish Profile out into the world with the hopes that a priest would feel called to lead us through this next leg of our voyage. As a parish, we stated a desire to increase our membership, increase our Christian education offerings, and deepen our commitment to evangelism and outreach. Fr. Tom answered that call and began charting a course by which we could successfully reach our goals. Most significant of these endeavors is that, while nearly every other parish in the Diocese has seen a decrease in membership and attendance, St. John's has held steady since your arrival. Moving forward, we hope more parishioners will share in the excitement of the journey you are guiding and join the vestry and the rest of our committed volunteers to set our sights on even greater achievement.

Finally, we mourn the passing of and remember with fondness our much-loved fellow parishioners Carole Colleran, Walter Uggerholt, Gail Vazal, and Donald Colavecchio; all of whom gave generously of their time, talent, and treasure to St. John's. *Eternal rest grant to them, O Lord; and let light perpetual shine upon them. May their souls, and the souls of all the faithful departed, through the mercy of God, rest in peace.*

Love and Peace,
Mark Currier & Meredith Randall
Senior and Junior Wardens

Director of Music Report

The St. John's Choir

- Rehearsals are held on every Wednesday from 7:00 to 8:45 pm and Sundays from 9:15 to 9:50 am.
- The choir leads the 10:00 am Service on Sundays, the Christmas Eve Service, Ash Wednesday, Maundy Thursday, Easter Vigil, two services on Easter Day and some special occasions. Our season is from the Sunday after Labor Day weekend to St. John's Day in June.
- Evensong service led by Rev. Barbara Peterson
- Our repertoire is chosen from the Baroque, Classical and Contemporary periods.

The Children's Choir

- The children's choir offered music with the St. John's choir at the 10:00 am service on Palm Sunday and sang the anthem at the Christmas Eve service.
Special thanks to Charlie Hudson and Molly Donaruma for the heartfelt solos.

Soloist and instruments

- Our brass section - Glen Carliss and Robbi Laak
- Flute/Violin - Juliana Reynolds
- Percussion - Malcolm Ferguson-Kelly
- Clarinet -Leila Hoagland

I would like to take an opportunity to thank everyone involved in the music program. All the choir members come to the weekly rehearsals and practice daily. Thank you to Glen, Robbi, and Malcolm, for sharing your talents on several occasions. I am very fortunate to have worked with each and every one of you.

We are looking for singers to join the choir. You don't need to be able to read music, you just need to open your mouth and spread the love of music like peanut butter on a slice of bread.

Respectfully submitted,
Misao Koyama

Director of Christian Education and Formation Report

Sunday School

This year we continued our Godly Play curriculum for our Pre K - 4th graders. Godly Play is one of the most renowned curriculums that use parables, sacred stories, silence and liturgical actions to help children become more fully aware of the mystery of God's presence in their lives.

Sunday School for fifth grade and up utilized "Lessons Plan that Work" through the Episcopal Digital Network. These lesson plans follow the Lectionary and allow our young people to reflect on how the Bible lessons have meaning in their lives today.

Additionally, this year we held special instruction classes for those going through First Communion.

Confirmation

We had 7 young people confirmed in June. We have 7 young people currently participating in classes to be Confirmed in June.

Youth Group

The Youth Group continues with their mission of faith, service and fun with a wonderful group of energetic and compassionate young adults. This year we are working to have the youth take more of a leadership role in deciding their activities. A Youth Council met in the summer to brainstorm activities and help set the direction of the group. Some activities this year included: going to Boston to meet Presiding Bishop Curry, participation in diocese retreats, game night, a

bonfire, raising money and shopping for Dress a Live Doll, Caroling, placing Flags at for Memorial Day.

Adult Education

Adult Formation Series: This year we had two series for our adult education. During Lent we held a series "Between the Covers: Opening the Prayer Book." led by Father Ferguson at the Marshland Too function room. In the fall we did an evening Bible Study covering "Is that REALLY in the Bible?" we looked at four different biblical stories that are some of the strangest, perplexing, and outright weirdest parts of the Bible.

Parenting & Technology: We partnered with First Church UCC to present a two part workshop to support families working to have healthy relationships with technology. The series had 15 people participate and we are offering space for parents to continue the conversation and support one another in parenting. The parent group will start meeting in January.

Staffing Changes

Due to lack of use, we discontinued the employment of the Nursery Worker. To continue to support families, we added video and audio feed to the nursery space to create a space that young children can play and parents can still participate in worship.

Following a 6 month interim position, Christine Hudson was hired as Director of Christian Education in July. She will be in the position through June 2020.

Volunteers:

Special Thanks to those who helped with Sunday School, youth and confirmation mentors: Mary Ames, Mary Carlson, Charlie Coombs, Eileen Donaruma, Betsy Hale, John Harrington, Sue Harrington, Meredith Harris, Sue Heinlein, Michael Hudson, Rick Hulslander, Cheryl Hulslander, Sue Martin, Marion McGinn, Dee McLaughlin, Alan Miller, Helen Miller, Jen Palladino, Greg Roche, Ann Geary Roche, Aaron Selfridge, Susan Sharpe, and Donna Wudyka.

It has been a welcome blessing to have an increase in volunteers supporting the Sunday School and youth programs, it continues to be a challenge to find volunteers who can regularly teach.

Community Partnerships

Bike Rodeo: Dave Collins lead the effort in our partnership with Sandwich Bikeways and Pedestrian Committee with more advertising through the schools this event saw dramatic increase in participation

Vacation Bible School: We supported First Church UCC VBS by providing volunteers, we had two young people participate in the program. This coming year we would like to support further by helping with decorations.

Challenges Ahead

As of January we have had a part time (12 hours/week) staff person in Director of Education position for a full year. Through this position we have been able to engage more volunteers, but it is still a challenge to find enough routine teachers for two Sunday School classes. We have also seen a slight increase in the number of youth group activities, but participation is still a challenge with the busy schedules of families.

We must continue evaluating our programs and exploring other ways to support the spiritual growth of children and families for both our current congregation and the broader community. We need to give consideration to the strengths of traditional programs as well as activities that reach beyond Sunday morning programming.

Respectfully submitted, Christine Hudson
Director of Christian Education

Sexton and Building and Ground Committee Report

In 2019, St. John's was the recipient of a very productive and hardworking Building and Grounds Committee (BGC). The all-volunteer BGC team comprised of Jean Johnson, John Harrington and Alan Carlson put their time, talent and treasures to work to make St. John's Church more safe, secure and beautiful than it has ever been. The team spent hundreds of hours over the last year cleaning, repairing, rebuilding, replacing and refurbishing many of the church's valued properties and furnishings to like new condition.

BGC also supported many tasks that were undertaken by outside professionals, organizations and companies, ensuring work was done properly and as economically as possible.

Some of the major undertakings were as follows:

- New roof shingles (with insulation) over the entire nave, new shingling over parish hall and rear entrance flat roof. Refurbished flat roof on the westside (choir side of nave)
- New roof cross for the front of church was built by our team member John Harrington. This cross was not only designed with a long-lasting laminated fabrication design but was completely gold leafed by John himself. A wonderful gift to the church by John and his family.
- Rear of the church (eastside) had much work done by the Barnstable county sheriff's community service division (officers and inmates). Not only did they manually dig a trench across the whole length of the church but then filled it with crushed stone to prevent water intrusion over the church foundation. The same organization also re-shingled the entire rear wall and replaced all the rotted window sills. Both these jobs saved the church many thousands of dollars
- BGC repainted the parish hall and the rear entrance area and removed the rug and refurbished the stairs leading down to the basement
- Removed old storage cabinets and replaced with repurposed buffet and wall cabinets in the parish hall
- Also, new closet and window curtains added to parish hall
- Insulation installed over the parish hall ceiling

- Repaired and upgraded church sound system with new TV's and speakers installed in parish hall and nursery.
- Wi-Fi system upgraded to allow all Wi-Fi thermostats to operate properly
- Handicap side of church was upgraded and beautified with new landing pad, lot lines and the entire handicap ramp was pressure washed by parishioner and senior warden Mark Currier
- Window sills and trim repaired and painted on walkway side (east) of church
- Landscaping done to front of church with new plantings and mulching. Also, parishioner David Foster and his company (Foster Creative Designs) continued his much-appreciated donation of time, talent and treasure to care for the church lawns and planters
- New highlight lights for the front of church installed thanks to funds as a result of a most successful Summer Breeze concert series
- All functioning and non-functioning spot lights over altar replaced with LED type units saving energy and increasing brightness
- With the preschool closing, work began on a remediation program scaping and painting the porch area and clean up of the yard (brush removal ... and the tire!)
- Clean-up day was held on a rainy day in November filling a 30-yard dumpster donated by parishioner Craig Crocker family. Not only were church unwanted items (sofas etc.) but the entire contents of the remaining items from the preschool were tossed

Many every day and minor tasks, repair projects and support were undertaken, here are just a few:

- Cleaning the church every week including vacuuming and sweeping the entire church, bathrooms, trash removal and supply replenishment and lately Jean has also helped cleaning over at the office building
- New shelving built and installed in a cleaned up, rearranged basement storage room
- Outdoor yard work done on an as needed basis
- Supported replacement of new background curtain made by Sue Harrington, Mib Kelly and Carolyn Culty. Deep cleaning and polishing of cross done during curtain change over
- Music director's office upgraded with shelving, ceiling tiles, door locks
- Rearrangement of nave seating and conference area created in undercroft
- New CO and smoke detectors installed throughout church and office building
- Town inspections (fire and building)

Respectfully submitted, Alan Carlson, Sexton

Treasurer's Report

This concludes the first year with St John's utilizing a Treasurer and Asst. Treasurer. It was determined that I would monitor the pledges and income coming in through the counter's sheets, enter all pledges in Servant Keeper, monitor the budget, and report to the Vestry. Jared Cohen would continue to pay all bills, assist me with preparing reports and monitor all investments and fund transfers. We developed new counter's sheets in June that now include entering the check numbers of all pledges (making it much easier to track down errors and mistakes). In addition, we were able to correct a major concern of the audit committee as we now are able to reconcile our receipts in Servant Keeper with our Quick Books software each week.

Final Numbers form 2019

Where our money came from last year:

| | | | |
|--------------------------|------------|------------|-------------------|
| Pledge Summary for 2019: | Budgeted | Actual | Excess (Shortage) |
| | \$ 198,736 | \$ 203,079 | \$ 4,343 |

Actual pledges received exceeded our budget but of the Budgeted pledges received:

| | | |
|----------------------|--------------------|--|
| Net Pledges Received | \$ (11,345) | were Unpaid Pledges |
| | \$ 187,391 | |
| | \$ 9,045 | were Addl. Pledges Received |
| | \$ 4,100 | were paid in excess of original pledge |
| | \$ 2,543 | were collected on prior year pledges |
| | \$ 203,079 | Total Pledges collected |

Combining the \$ 203,079 from pledges with plate collections and special offerings we took in a total of \$224,688 (which accounts for 73.9% of all monies collected). Our Fundraisers: Golf Outing, Christmas Fair, Pancake Breakfast, and Cape Cod Beer Event, exceeded budget by \$2,472. Thrift Shop also exceeded budget by \$306. The positive result of this is that total income raised exceeded budget by \$13,390.

What we spent our money on last year:

Most of our annual expenses were in line with what we had budgeted. Some items cost a little more than expected, while others cost a little less. Due to anticipated losses from Sandwich Village Preschool, we applied for and received a \$5,000 reduction in our assessment to the Diocese of Massachusetts. On the other hand, we also had additional capital expenses (e.g. new shingles and siding for the church).

In total, our actual expenses of \$ 291,475 exceeded our budgeted expenses of \$ 257,785 by \$ 33,690. This is largely because of the additional expenses incurred from closing Sandwich Village Preschool.

Final results for 2019:

| | Budgeted | Actual | Difference |
|------------------|------------|------------|--------------|
| Total Income | \$ 270,651 | \$ 304,041 | \$ 33,390 |
| Total Expense | \$ 257,785 | \$ 291,475 | (\$ 33,690) |
| Operating Income | \$ 12,866 | \$ 12,566 | (\$ 300) |

The overall budget effect for 2019 was that we came just \$300 short of our budgeted surplus of \$12,866.

The closing of Sandwich Village Preschool (SVP):

The SVP closing had the largest effect to our budget in 2019. When the preschool closed in June, between the tuition received \$63,622 and their \$ 782 balance in the bank, they had funds available of \$64,404. After paying off their final expenses, paying severance agreements (approved by special parish meeting on June 9) and (very minor) legal fees, the total cost to cover these expenses was \$102,153. This resulted in a shortfall of \$37,749. The parish agreed to fund \$20,000 of the shortage from the Rietzel Trust. The \$ 17,749 balance of the shortfall remaining was covered by the operating fund budget. This loss was anticipated but not budgeted for in 2019.

Moving forward to 2020:

The 2020 Operating budget approved by the vestry is attached.

With a surplus last year and knowing that we will not have the (\$17,749) loss from the closing of the preschool going forward, at first glance it would appear we are in very good shape.

However, we are projecting a Deficit of (\$ 24,719) for next year.

The actual line items for every budget account are included later in this report, so you can see what accounts were increased and decreased. For purposes of this report, I will try and simplify and break the line items into simple categories.

Going forward, we will also now track the expenses for holding the building at 163 Main separately. The utilities and other costs of the building will become offsets to the Thrift Shop. This will give the vestry more accurate data to make financial decisions on the future of 163 Main Street.

Budget by Major Categories:

| Income Categories | 2019 Actual | % of Income | 2020 Budget | % of Income | Change | % of Income |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Pledge and Regular Support | \$ 224,688 | 73.90% | \$ 205,440 | 82.36% | (\$ 19,248) | 8.46% |
| Fundraising Net | \$ 31,673 | 10.42% | \$ 27,135 | 10.88% | (\$ 4,539) | 0.46% |
| Investments used for Ops | \$ 33,736 | 11.10% | \$ 9,820 | 3.94% | (\$ 23,916) | (7.16%) |
| Thrift Store | \$ 10,056 | 3.31% | \$ 4,858 | 1.95% | (\$ 5,198) | (1.36%) |
| Space Use | \$ 1,700 | 0.56% | \$ 1,200 | 0.48% | (\$ 500) | (0.08%) |
| Other: Weddings etc. | \$ 2,188 | 0.72% | \$ 1,000 | 0.40% | (\$ 1,188) | (0.32%) |
| TOTAL INCOME | \$ 304,041 | 100.0% | \$ 249,451 | 100.0% | (\$ 54,590) | 0.00% |

| Expense Categories | 2019 Actual | % of Income | 2020 Budget | % of Income | Change | % of Income |
|---|--------------------|--------------------|--------------------|--------------------|------------------|--------------------|
| The Church (building/ grounds, altar guild, etc.) | \$ 26,988 | 9.26% | \$ 21,271 | 7.76% | \$ 5,717 | (1.50%) |
| The Assessment | \$ 13,684 | 4.69% | \$ 23,766 | 8.67% | (\$ 10,082) | 3.97% |
| A Rector (salary, pension, housing, dental, cell, etc.) | \$ 117,154 | 40.19% | \$ 129,143 | 47.10% | (\$ 11,989) | 6.91% |
| The Office (salary, supplies, utilities, copying, etc.) | \$ 55,345 | 18.99% | \$ 53,352 | 19.46% | \$ 1,994 | 0.47% |
| Christian Education | \$ 13,788 | 4.73% | \$ 17,075 | 6.23% | (\$ 3,297) | 1.50% |
| Music | \$ 26,384 | 9.05% | \$ 27,464 | 10.02% | (\$ 1,080) | 0.97% |
| Outreach | \$ 394 | 0.14% | \$ 2,100 | 0.77% | (\$ 1,706) | 0.63% |
| SV Preschool | \$ 37,749 | 12.95% | \$ 0 | 0.00% | \$ 37,749 | (12.95%) |
| TOTAL EXPENSES | \$ 291,475 | 100.0% | \$ 274,171 | 100.0% | \$ 17,306 | 0.00% |

| | |
|--------------------------|------------------|
| SURPLUS (DEFICIT) | \$ 12,566 |
|--------------------------|------------------|

| |
|--------------------|
| (\$ 24,719) |
|--------------------|

| |
|--------------------|
| (\$ 37,284) |
|--------------------|

Analysis of the anticipated (\$ 37,284) change in funds:

| | | | |
|---------------------------------|-----------------|---|---|
| No more SVP | \$37,749 | | Loss removed for 2020 Transfer income to cover loss removed in 2020 =Expense no longer needed in 2020 becomes a positive for the 2020 budget as it no longer needs to be paid |
| No income transfer from Reitzel | (\$20,000) | | |
| SVP Expense from 2019 | \$17,749 | A | |

| | | | |
|---------------------------------|-------------------|---|---|
| Church office | \$1,994 | | Church office total expenses are lower as some utilities shift to 163 Main, but Thrift shop profits are decreased As they must now cover the expenses of the building. |
| Thrift Shop | (\$5,198) | | |
| Decrease to budget | (\$3,204) | B | |
| | | | |
| The Church | \$5,717 | C | Budget saving by spending less |
| The Assessment | (\$10,082) | D | Increase to assessment |
| A Rector | (\$11,989) | E | Primarily a salary/pension increase to bring level up to the TCC recommended amount |
| Christian Education | (\$3,297) | F | Increase to salaries and program needs |
| Music | (\$1,080) | G | Increases to salaries, soloists, organ maintenance |
| Outreach | (\$1,706) | H | Increase to outreach ministries |
| Decline in pledge income | (\$19,248) | I | Pledge units dropped from 131 Actual to 108 |
| Fundraising net | (\$4,539) | J | Less fundraising income was budgeted |
| Investments used for Operations | (\$3,916) | K | Less income budgeted (does not include last years \$20K transfer from Reitzel trust already listed above) |
| Space Use | (\$500) | L | Less space use income was budgeted |
| Other: Weddings etc. | (\$1,188) | M | Less Other income was budgeted |
| Total Decrease to budget | (\$55,033) | N | Total of Items B thru M |

| | | | |
|-----------------------------------|-------------------|--|--------------------|
| Change in fund balance net | (\$37,284) | | Item A less Item N |
|-----------------------------------|-------------------|--|--------------------|

Ways to balance the budget:

We hope to see continued improvement in our pledge income. The number budgeted here is our actuals as of January 31, 2020. Last year we initially projected \$189,000 in pledge income, yet due to increased giving from our members, revised this to \$198,000 for the budget presented to our June 2019 Special Parish Meeting. We exceeded even that number, receiving \$202,000 in pledge income.

The Thrift Shop will be in its new location by April and has potential to generate more income than prior years. However, we cannot include that in the budget. Our fundraising events have been budgeted for amounts less than they took in last year.

The Vestry wanted to present a conservative income side of the budget based on the facts that we have today. We hope that the generosity of our members can help bridge the deficit. If by mid-year, this does not appear to be the case, the Vestry will make necessary corrections to bring the budget into line. This would likely include cuts on the expense side.

Respectfully Submitted,
Jeff Culty

Proposed FY 2020 Budget (approved by Vestry January 2020)

| SURPLUS (DEFICIT) | | \$12,866 | \$12,566 | (\$24,719) |
|--|------------------|---|--------------------|--|
| 2020: OPERATING BUDGET | | <i>2019 Budget (Approved at June meeting)</i> | <i>2019 Actual</i> | <i>2020 Budget Requested for Approval</i> |
| INCOME | | | | |
| 4000 Pledge and Regular Support | | | | |
| 4010 Pledge | \$198,736 | \$203,079 | \$185,790 | |
| 4020 Plate | \$15,000 | \$15,083 | \$15,000 | |
| Total 4030 Special Offerings (Easter, Thanksgiving, Xmas) | \$3,900 | \$6,372 | \$4,500 | |
| 4040 Initial Offering | \$165 | \$155 | \$150 | |
| Total 4000 Pledge and Regular Support | \$217,801 | \$224,688 | \$205,440 | |
| Golf Tournament Net | \$11,700 | \$11,216 | \$10,083 | |
| Christmas Fair Net | \$12,000 | \$13,922 | \$12,000 | |
| 4130 Pancake Breakfast | \$1,000 | \$1,660 | \$1,000 | |
| 4140 Sandwich First Night | \$0 | \$0 | \$500 | |
| Total 4150 Other Fundraising Net | \$4,500 | \$5,637 | \$3,550 | (Cape Cod Beer, Summer Breeze, etc.) |
| Total 4100 Fundraising Net | \$29,200 | \$31,673 | \$27,133 | |
| 4520 Wedding Income | \$0 | \$500 | \$0 | |
| Total 4530 Misc Income Net (Funerals, Baptisms, misc.) | \$2,500 | \$1,688 | \$1,000 | |
| Total 4200 Other Net | \$2,500 | \$2,188 | \$1,000 | |
| Total 4400 Space Use Net (AA/NA/AI-Annon, Other) | \$1,200 | \$1,700 | \$1,200 | |
| 4109 Interest/Dividends | \$0 | \$1,106 | \$120 | |
| 5071 Restricted Gifts-Flowers | \$0 | \$2,430 | \$0 | |
| 4045 Investment Return Allocated for Operations (up to 4%) | \$9,000 | \$29,000 | \$9,700 | \$20K from Reitzel Trust will <u>not</u> be needed this year to cover SV Preschool closing |
| 4055 Income from Operational Savings | \$1,200 | \$1,200 | \$0 | |
| Total Investments used for Operations | \$10,200 | \$33,736 | \$9,820 | |
| Thrift Shop-163 Main Building | | | | |
| 4900 Thrift Shop Net Sales | \$15,000 | \$15,323 | \$15,000 | |
| 4930 Thrift Shop -Staff Salaries | (\$4,950) | (\$4,950) | (\$5,414) | |
| 4982 Thrift Shop -Sales and Admin Expense | (\$300) | (\$317) | (\$600) | |
| Total Thrift Shop Net | \$9,750 | \$10,056 | \$8,986 | |
| 163 Main Street Expenses | | | | |
| 4993-Electric -163 Main | \$0 | \$0 | (\$476) | |
| 4994-Heating -163 Main | \$0 | \$0 | (\$1,374) | |
| 4995-Insurance-163 Main | \$0 | \$0 | (\$701) | |
| 4996-Minor Repairs-163 Main (with #5580) | \$0 | \$0 | (\$1,000) | Note: \$1K: 163 Main + \$2K: Church/Office = \$3K |
| 4997-Fire Monitoring-163 Main | \$0 | \$0 | (\$330) | |
| 4998-Phone/Net-163 Main | \$0 | \$0 | (\$247) | |
| Total 163 Main Expenses | \$0 | \$0 | (\$4,128) | |
| Thrift Shop in its own building at 163 Main: Net | \$9,750 | \$10,056 | \$4,858 | |
| TOTAL INCOME | \$270,651 | \$304,041 | \$249,451 | |
| EXPENSES | | | | |
| 5010 Rector Salary | \$62,894 | \$62,894 | \$73,513 | -increase to bring up to Diocesan Compensation Guidelines |
| 5020 Rector Housing Allow. | \$30,000 | \$30,000 | \$30,000 | |
| 5030 Rector Pension | \$16,721 | \$16,721 | \$18,632 | -increase to bring up to Diocesan Compensation Guidelines |
| 5041 Travel Allowance | \$750 | \$750 | \$750 | |
| 5042 Cell Phone | \$660 | \$660 | \$660 | |
| 5043 Dental | \$2,724 | \$2,898 | \$2,088 | |
| 5046 Sabbatical Reserve | \$1,200 | \$1,200 | \$1,200 | |
| 5047 Continuing Education | \$500 | \$0 | \$500 | |
| Total Rector Add-ons | \$5,834 | \$5,508 | \$5,198 | |
| Total 5060 Supply Clergy | \$1,650 | \$2,031 | \$1,800 | |
| Total 5070 Flowers | \$0 | \$1,925 | \$0 | Last year Flowers In: #5071 = \$ 2,430 Less Flowers Out #5070 = \$1925 Nets \$505 |
| 5080 Altar Guild | \$500 | \$742 | \$550 | |
| Total 5000 Worship | \$117,599 | \$119,821 | \$129,693 | |

| | 2019 Budget (Approved at June meeting) | 2019 Actual | 2020 Budget Requested for Approval | |
|--|---|------------------|---------------------------------------|---|
| 5110 Music Director | \$24,000 | \$24,000 | \$24,384 | |
| 5120 Soloists | \$750 | \$300 | \$600 | |
| 5130 Substitute Organist (\$150x4 wks) | \$450 | \$450 | \$600 | |
| 5140 Organ/Piano Maint. (2 tunings/yr) | \$500 | \$1,347 | \$1,580 | |
| 5150 Music Other | \$300 | \$287 | \$300 | |
| Total 5100 Music | \$26,000 | \$26,384 | \$27,464 | |
| 5210 Director of Christian Ed Salary | \$15,000 | \$12,661 | \$15,240 | |
| 5230 Church School | \$300 | \$175 | \$330 | |
| 5240 Youth Formation | \$400 | \$300 | \$260 | |
| 5250 Adult Formation | \$400 | \$126 | \$515 | |
| 5260 Youth Activities | \$400 | \$380 | \$400 | |
| 5280 Nursery Care | \$1,200 | \$136 | \$330 | |
| Total 5200 Christian Formation | \$17,700 | \$13,778 | \$17,075 | |
| 5310 Home Bound Ministries | \$300 | \$139 | \$300 | |
| 5350 Outreach Communication | \$300 | \$255 | \$300 | |
| 5360 Outreach Ministries | \$618 | \$0 | \$1,500 | |
| Total 5300 Outreach | \$1,218 | \$394 | \$2,100 | |
| 5400 Administration | | | | |
| 5410 Administrator Wages | \$20,971 | \$19,867 | \$21,307 | |
| 5420 Telephone-Internet | \$3,800 | \$4,106 | \$3,853 | |
| 5430 Copier Lease | \$1,700 | \$1,645 | \$1,700 | |
| 5440 Copier Service | \$1,100 | \$1,331 | \$1,100 | |
| 5450 Bulletins and Printing (print shop) | \$0 | \$474 | \$275 | |
| 5460 Computer | \$800 | \$1,366 | \$200 | |
| 5470 Postage | \$800 | \$1,160 | \$850 | |
| 5480 Payroll Service | \$550 | \$661 | \$550 | |
| 5490 Administration Other | | | | |
| 5491 Office Supplies | \$2,500 | \$2,168 | \$2,500 | |
| 5492 Advertising | \$300 | \$824 | \$400 | |
| 5494 Bank Fees | \$0 | \$12 | \$0 | |
| Total 5490 Administration Other | \$2,800 | \$3,004 | \$2,900 | |
| Total 5400 Administration | \$32,521 | \$33,614 | \$32,735 | |
| 5501 Electric (not including 163 Main) | \$6,300 | \$5,138 | \$5,430 | |
| 5510 Fire Monitoring | \$2,500 | \$1,744 | \$1,880 | |
| 5520 Heating (not including 163 Main) | \$6,400 | \$6,173 | \$6,629 | |
| 5540 Capital Expenses | \$0 | \$4,549 | \$1,000 | |
| 5550 Insurance | \$8,500 | \$8,760 | \$8,311 | |
| 5560 Snow Removal | \$1,000 | \$0 | \$1,000 | |
| 5570 Rubbish Removal | \$1,400 | \$1,492 | \$1,560 | |
| 5580 Maintenance-Op Fund (with #4996) | \$4,000 | \$3,035 | \$2,000 | Note: \$2K: Church + \$1K or 163 Main = \$3K |
| 5581 Maintenance-Sexton's Fund (Was: #5590 & 7530) | \$0 | \$0 | \$6,000 | Building Grounds & Discretionary Combined |
| 5590 Building & Grounds Other | \$500 | \$452 | \$0 | |
| 5592 Water | \$600 | \$525 | \$600 | |
| 7530 Transfer to Sexton's Discretionary Expenses | \$5,500 | \$5,054 | \$0 | |
| Total 5500 Buildings and Grounds | \$36,700 | \$36,923 | \$34,410 | |
| 5600 Miscellaneous | | | | |
| 5610 Diocesan Assessment (Maximum 10% increase over prior year w/o abate was revoked in 2020) | \$18,684 | \$13,684 | \$23,766 | |
| 5630 Payroll Taxes | \$5,058 | \$5,374 | \$4,661 | |
| 5640 Workman's Comp. | \$2,305 | \$1,276 | \$1,266 | |
| 5650 Misc/Audit/Spec. Func. Misc-Special Functions | \$0 | \$2,025 | \$750 | |
| Net Coffee Hour | \$0 | \$454 | \$250 | Ltr coffee hour exp exceeded donations by \$454 |
| DISCONTINUED OPERATIONS-SVP | \$0 | \$37,749 | \$0 | SVP is officially closed out |
| Total Miscellaneous | \$26,047 | \$60,562 | \$30,693 | |
| TOTAL EXPENSES | \$257,785 | \$291,475 | \$274,170 | |
| SURPLUS (DEFICIT) | \$12,866 | \$12,566 | (\$24,719) | |
| | 2019 Budget | 2019 Actual | 2020 Budget | |

Budget vs. Actuals 2019

St. John's Episcopal Church Budget vs. Actuals: FY2019 Operating Budget (Vestry Updated 3/11/19) - FY19 P&L January - December 2019

| | |
|------------------|-------------|
| ORIGINAL SURPLUS | \$12,866.00 |
| ACTUAL | \$12,565.52 |
| OVER (UNDER) | (\$300.48) |

| | JANUARY THRU DECEMBER | | Annual Totals OVER / UNDER | |
|--|-----------------------|---------------------|-------------------------------|---|
| | Actual | Budget | | |
| Income | | | | |
| 4000 Pledge and Regular Support | | | | |
| 4010 Pledge | \$203,078.50 | \$198,736.00 | \$4,342.50 | |
| 4020 Plate Offering | \$15,082.84 | \$15,000.00 | \$82.84 | |
| 4030 Special Offerings | | | | |
| 4031 Easter | \$2,524.00 | \$1,400.00 | \$1,124.00 | |
| 4032 Christmas | \$3,671.00 | \$2,500.00 | \$1,171.00 | |
| 4034 Thanksgiving | \$137.00 | \$0.00 | \$137.00 | |
| St Johns Day | \$40.00 | \$0.00 | \$40.00 | |
| Total 4030 Special Offerings | \$6,372.00 | \$3,900.00 | \$2,472.00 | |
| 4040 Initial Offering | \$155.00 | \$165.00 | (\$10.00) | |
| Total 4000 Pledge and Regular Support | \$224,688.34 | \$217,801.00 | \$6,887.34 | 73.9% of income |
| 4100 Fundraising Net | | | | |
| 4110 Golf Tournament — Income | \$31,941.56 | \$18,300.00 | \$13,641.56 | } \$11,215.56 =Net proceeds from Golf |
| 4111 Golf Tournament — Expenses | (\$17,726.00) | (\$3,300.00) | (\$14,426.00) | |
| 4112 Outreach from Golf Tournament | (\$3,000.00) | (\$3,300.00) | \$300.00 | |
| 4120 Christmas Fair — NET | \$13,921.75 | \$12,000.00 | \$1,921.75 | |
| 4130 Pancake Breakfast | \$1,660.05 | \$1,000.00 | \$660.05 | |
| 4150 Other Fundraising Revenue | \$5,636.99 | \$4,500.00 | \$1,136.99 | -Amazon Smile, CC Beer event, Shrove Pancake, Summer Breeze |
| 4151 Other Fundraising Exp-Cape Cod Beer | (\$762.00) | \$0.00 | (\$762.00) | |
| Total 4100 Fundraising Net | \$31,672.35 | \$29,200.00 | \$2,472.35 | |
| 4109 Interest and Dividend | \$1,106.19 | \$0.00 | \$1,106.19 | |
| 4200 Other Operating Income | | | | |
| 4520 Wedding Income | \$500.00 | \$0.00 | \$500.00 | |
| 4530 Misc. Income | \$1,688.00 | \$2,500.00 | (\$812.00) | -Funerals, Baptisms |
| Total 4200 Other Operating Income | \$2,188.00 | \$2,500.00 | (\$312.00) | |
| 4400 Space Use Net | | | | |
| 4420 AA/NA/Al-Anon | \$1,600.00 | \$1,000.00 | \$600.00 | |
| 4440 Other Space Use Income | \$100.00 | \$200.00 | (\$100.00) | |
| Total 4400 Space Use Net | \$1,700.00 | \$1,200.00 | \$500.00 | |
| 5071 Restricted Gifts-Flowers | \$2,430.00 | \$0.00 | \$2,430.00 | |
| Rietzel Trust Used for Operations | \$29,000.00 | \$9,000.00 | \$20,000.00 | -\$20K approved to fund SVP Severances and backup |
| 4055 Income from Operational Savings | \$1,200.00 | \$1,200.00 | \$0.00 | -To fund Sabbatical Reserve |
| Thrift Shop Net | | | | |
| 4900 Thrift Shop — Net Sales | \$15,323.11 | \$15,000.00 | \$323.11 | |
| 4930 Thrift Shop - Staff Salaries | (\$4,950.00) | (\$4,950.00) | \$0.00 | |
| 4982 Thrift Shop — Sales and Admin. Exp | (\$317.22) | (\$300.00) | (\$17.22) | |
| Total Thrift Shop Net | \$10,055.89 | \$9,750.00 | \$305.89 | |
| Total Income | \$304,040.77 | \$270,651.00 | \$33,389.77 | \$13,389.77 without the \$20K approved transfer |
| Gross Profit | | | | |
| | \$304,040.77 | \$270,651.00 | \$33,389.77 | |
| Expenses | | | | |
| 5000 Worship | | | | |
| 5010 Rector Salary | \$62,894.00 | \$62,894.00 | \$0.00 | |
| 5020 Rector Housing Allowance | \$30,000.00 | \$30,000.00 | \$0.00 | |
| 5030 Rector Pension | \$16,721.05 | \$16,721.00 | (\$0.05) | |
| 5040 Rector Add-ons | | | | |
| 5041 Travel Allowance | \$750.00 | \$750.00 | \$0.00 | |
| 5042 Cell Phone | \$660.00 | \$660.00 | \$0.00 | |
| 5043 Dental | \$2,898.00 | \$2,724.00 | (\$174.00) | |
| 5046 Transfers to Sabbatical Reserve | \$1,200.00 | \$1,200.00 | \$0.00 | |
| 5047 Continuing Education | \$0.00 | \$500.00 | \$500.00 | |
| Total 5040 Rector Add-ons | \$5,508.00 | \$5,834.00 | \$326.00 | |
| 5060 Supply Clergy | \$2,030.96 | \$1,650.00 | (\$380.96) | |
| 5070 Flowers Expense | \$1,924.93 | \$0.00 | (\$1,924.93) | \$505.07 =Flowers net #5071 less #5070 |
| 5080 Altar Guild | \$741.86 | \$500.00 | (\$241.86) | |
| Total 5000 Worship | \$119,820.80 | \$117,599.00 | (\$2,221.80) | |

| | Actual | Budget | Annual Totals OVER /UNDER |
|---|---------------------|---------------------|------------------------------|
| 5100 Music | | | |
| 5110 Music Director Salary | \$24,000.00 | \$24,000.00 | \$0.00 |
| 5120 Soloists | \$300.00 | \$750.00 | \$450.00 |
| 5130 Substitute Organist | \$450.00 | \$450.00 | \$0.00 |
| 5140 Organ Maintenance | \$1,347.11 | \$500.00 | (\$847.11) |
| 5150 Music Other | \$287.00 | \$300.00 | \$13.00 |
| Total 5100 Music | \$26,384.11 | \$26,000.00 | (\$384.11) |
| 5200 Christian Formation | | | |
| 5210 Director of Christian Ed Salary | \$12,660.93 | \$15,000.00 | \$2,339.07 |
| 5230 Church School | \$174.57 | \$300.00 | \$125.43 |
| 5240 Youth Formation | \$300.00 | \$400.00 | \$100.00 |
| 5250 Adult Formation | \$126.25 | \$400.00 | \$273.75 |
| 5260 Youth Activities | \$380.00 | \$400.00 | \$20.00 |
| 5280 Nursery Care | \$135.86 | \$1,200.00 | \$1,064.14 |
| Total 5200 Christian Formation | \$13,777.61 | \$17,700.00 | \$3,922.39 |
| 5300 Outreach | | | |
| 5310 Home Bound Ministries | \$138.56 | \$300.00 | \$161.44 |
| 5350 Outreach Communications | \$255.00 | \$300.00 | \$45.00 |
| 5360 Outreach Other | \$0.00 | \$618.00 | \$618.00 |
| Total 5300 Outreach | \$393.56 | \$1,218.00 | \$824.44 |
| 5400 Administration | | | |
| 5410 Administrator Salary | \$19,866.69 | \$20,971.00 | \$1,104.31 |
| 5420 Telephone-Internet | \$4,106.12 | \$3,800.00 | (\$306.12) |
| 5430 Copier Lease | \$1,644.96 | \$1,700.00 | \$55.04 |
| 5440 Copier Service | \$1,331.06 | \$1,100.00 | (\$231.06) |
| 5450 Bulletins and Printing | \$474.19 | \$0.00 | (\$474.19) |
| 5460 Computer | \$1,365.76 | \$800.00 | (\$565.76) |
| 5470 Postage | \$1,160.00 | \$800.00 | (\$360.00) |
| 5480 Payroll Service | \$661.47 | \$550.00 | (\$111.47) |
| 5490 Administration Other | | | |
| 5491 Office Supplies | \$2,167.97 | \$2,500.00 | \$332.03 |
| 5492 Advertising | \$824.00 | \$300.00 | (\$524.00) |
| 5494 Bank Fees | \$12.00 | \$0.00 | (\$12.00) |
| Total 5490 Administration Other | \$3,003.97 | \$2,800.00 | (\$203.97) |
| Total 5400 Administration | \$33,614.22 | \$32,521.00 | \$1,093.22 |
| 5500 Buildings and Grounds | | | |
| 5501 Electric | \$5,138.23 | \$6,300.00 | \$1,161.77 |
| 5510 Fire Monitoring | \$1,744.43 | \$2,500.00 | \$755.57 |
| 5520 Heating | \$6,172.94 | \$6,400.00 | \$227.06 |
| 5540 Capital Expenses | \$4,549.21 | \$0.00 | (\$4,549.21) |
| 5550 Insurance | \$8,760.00 | \$8,500.00 | (\$260.00) |
| 5560 Snow Removal | \$0.00 | \$1,000.00 | \$1,000.00 |
| 5570 Rubbish Removal | \$1,492.02 | \$1,400.00 | (\$92.02) |
| 5580 Maintenance | \$3,034.50 | \$4,000.00 | \$965.50 |
| 5590 Buildings and Grounds Other | \$452.43 | \$500.00 | \$47.57 |
| 5592 Water | \$525.00 | \$600.00 | \$75.00 |
| 5594 Sexton's Discretionary Expenses | \$5,054.04 | \$5,500.00 | \$445.96 |
| Total 5500 Buildings and Grounds | \$36,922.80 | \$36,700.00 | (\$222.80) |
| 5600 Miscellaneous | | | |
| 5610 Diocesan Assessment | \$13,684.00 | \$18,684.00 | \$5,000.00 |
| 5630 Payroll Taxes | \$5,374.44 | \$5,058.00 | (\$316.44) |
| 5640 Workman's Compensation | \$1,275.51 | \$2,305.00 | \$1,029.49 |
| 5650 Misc./Audit/Special Function | \$2,025.26 | \$0.00 | (\$2,025.26) |
| Coffee Hour | \$478.16 | \$0.00 | (\$478.16) |
| Less — Koffee Kitty | (\$24.23) | \$0.00 | \$24.23 |
| Total Coffee Hour | \$453.93 | \$0.00 | (\$453.93) |
| Discontinued Operations-SVP | \$37,749.01 | \$0.00 | (\$37,749.01) |
| Total 5600 Miscellaneous | \$60,562.15 | \$26,047.00 | (\$34,515.15) |
| Total Expenses | \$291,475.25 | \$257,785.00 | (\$33,690.25) |
| Net Operating Income | \$12,565.52 | \$12,866.00 | (\$300.48) |

NOTES:

-New sign, siding project, energy eff Light install

-Abatement approved

-Awards, Devils, Safety Training, Registrations, Networks, Pledge Driveways

-Net unfunded Coffee Hours

-See Note #1-SVP

Statement of Financial Comparison

STATEMENT OF FINANCIAL POSITION COMPARISON

As of December 31, 2019

| | TOTAL | | |
|--|---------------------|-------------------------|-----------------------|
| | AS OF DEC 31, 2019 | AS OF DEC 31, 2018 (PY) | CHANGE |
| ASSETS | | | |
| Current Assets | | | |
| Bank Accounts | | | |
| 1000 Operating Checking | 2,861.81 | 24,263.30 | -21,401.49 |
| 1010 Operating Money Market | 72,061.63 | 302,854.32 | -230,792.69 |
| 1020 Operating Savings | 5,699.74 | 52,896.86 | -47,197.12 |
| 1030 Debit Card | 660.51 | 830.79 | -170.28 |
| 1040 Rector's Discretionary Fund | 4,123.23 | 3,948.23 | 175.00 |
| 1050 Golf Checking | 2,206.50 | 100.00 | 2,106.50 |
| 1060 Youth Mission Work | 2,582.78 | 2,582.78 | 0.00 |
| 1070 Fundraising Checking | 6,256.75 | 4,609.19 | 1,647.56 |
| 1080 Sexton's Discretionary Fund | 541.57 | 649.32 | -107.75 |
| 1090 Sabbatical Reserve | 4,502.32 | 3,301.54 | 1,200.78 |
| 1091 Thrift Shop Checking | 2,968.19 | 5,012.71 | -2,044.52 |
| 1092 Preschool Checking | 0.00 | 15,947.63 | -15,947.63 |
| Total Bank Accounts | \$104,465.03 | \$416,996.67 | \$ -312,531.64 |
| Accounts Receivable | | | |
| 1100 Accounts Receivable | 65.00 | 660.00 | -595.00 |
| 1110 Pledges Receivable | 0.00 | 0.00 | 0.00 |
| Total Accounts Receivable | \$65.00 | \$660.00 | \$ -595.00 |
| Other Current Assets | | | |
| 1200 Due from Other Funds | 0.00 | 0.00 | 0.00 |
| 1200-10 Due from Operating Fund | 300.00 | 100.00 | 200.00 |
| 1200-30 Due from Rector's Discretionary Fund | 301.00 | 0.00 | 301.00 |
| 1200-80 Due from Preschool Fund | 0.00 | 14,860.04 | -14,860.04 |
| Total 1200 Due from Other Funds | 601.00 | 14,960.04 | -14,359.04 |
| 1300 Prepaid Expenses | 4,315.70 | 3,965.25 | 350.45 |
| 1400 Notes Receivable | | | |
| 1410 CHF — Rector Loan | 25,000.00 | 25,000.00 | 0.00 |
| 1420 PPF — Rector Loan | 6,250.00 | 11,250.00 | -5,000.00 |
| 1430 Discretionary Loan | 7,380.00 | 7,380.00 | 0.00 |
| 1440 SVP - Employee Loan | 0.00 | 213.00 | -213.00 |
| Total 1400 Notes Receivable | 38,630.00 | 43,843.00 | -5,213.00 |
| 1510 NFS — St. John's Endowment | | | |
| 1511 NFS — Perpetual Pledge Fund | 110,132.34 | 94,891.70 | 15,240.64 |
| 1512 NFS — Preservation Fund | 57,775.26 | 82,171.33 | -24,396.07 |
| 1513 NFS — Thomas Scholarship Fund | 16,798.63 | 12,348.41 | 4,450.22 |
| 1514 NFS — Memorial Fund | 50,691.12 | 13,305.71 | 37,385.41 |
| 1515 NFS — Clergy Housing Fund | 4,688.39 | 4,035.67 | 652.72 |
| Total 1510 NFS — St. John's Endowment | 240,085.74 | 206,752.82 | 33,332.92 |
| 1520 NFS — Helen Wells Fund | 33,173.60 | 28,070.59 | 5,103.01 |
| 1530 DIT - Parish Restricted Endowment Fund | 256,984.76 | 100,760.61 | 156,224.15 |

| | TOTAL | | |
|--|-----------------------|-------------------------|----------------------|
| | AS OF DEC 31, 2019 | AS OF DEC 31, 2018 (PY) | CHANGE |
| 1540 DIT - Parish Restricted Capital Fund | 288,094.70 | 100,760.62 | 187,334.08 |
| 1550 Virtus Stock (VRTS) — Preservation Fund | 1,095.48 | 714.87 | 380.61 |
| 1560 CVS Stock (CVS) — Preservation Fund | 8,617.64 | 7,600.32 | 1,017.32 |
| 7090 Deferred Asset | 1,099.38 | 9.72 | 1,089.66 |
| Total Other Current Assets | \$872,698.00 | \$507,437.84 | \$365,260.16 |
| Total Current Assets | \$977,228.03 | \$925,094.51 | \$52,133.52 |
| Fixed Assets | | | |
| 1800 Property, Plant, & Equipment | 921,555.62 | 869,404.00 | 52,151.62 |
| 1680 Accumulated Depreciation | -282,330.63 | -262,763.07 | -19,567.56 |
| Total 1800 Property, Plant, & Equipment | 639,224.99 | 606,640.93 | 32,584.06 |
| Total Fixed Assets | \$639,224.99 | \$606,640.93 | \$32,584.06 |
| TOTAL ASSETS | \$1,616,453.02 | \$1,531,735.44 | \$84,717.58 |
| LIABILITIES AND EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| 2000 Accounts Payable | 704.75 | 1,312.80 | -608.05 |
| Total Accounts Payable | \$704.75 | \$1,312.80 | \$ -608.05 |
| Other Current Liabilities | | | |
| 2120 Accrued Payroll Liability | 0.00 | 11,572.85 | -11,572.85 |
| 2130 Deferred Revenue | 20,106.50 | 18,500.00 | 1,606.50 |
| 2140 Diocesan Assessment Payable | 0.00 | 0.00 | 0.00 |
| 2200 Deferred Liability | 718.47 | | 718.47 |
| 2300 Pass Through Clearing | 20.00 | 20.00 | 0.00 |
| 2900 Due to Other Funds | | | |
| 2900-10 Due to Operating Fund | 301.00 | 14,860.04 | -14,559.04 |
| 2900-70 Due to Rector's Discretionary Fund | 300.00 | 100.00 | 200.00 |
| 2900-80 Due to Preschool Fund | 0.00 | 0.00 | 0.00 |
| 2900-90 Due to Thrift Shop | 0.00 | 0.00 | 0.00 |
| Total 2900 Due to Other Funds | 601.00 | 14,960.04 | -14,359.04 |
| Total Other Current Liabilities | \$21,445.97 | \$45,052.89 | \$ -23,606.92 |
| Total Current Liabilities | \$22,150.72 | \$46,365.69 | \$ -24,214.97 |
| Long-Term Liabilities | | | |
| 2201 Mortgage Payable | 0.00 | 0.00 | 0.00 |
| 2210 Capital Lease Liability | 681.72 | 2,252.79 | -1,571.07 |
| Total Long-Term Liabilities | \$681.72 | \$2,252.79 | \$ -1,571.07 |
| Total Liabilities | \$22,832.44 | \$48,618.48 | \$ -25,786.04 |
| Equity | | | |
| 3000 Net Assets Without Donor Restriction | | | |
| 3100 Undesignated Net Assets | | | |
| 3100-10 Operating Fund | 47,972.64 | 37,362.38 | 10,610.26 |
| 3100-20 Sexton's Discretionary Fund | 541.57 | 649.32 | -107.75 |
| 3100-30 Preschool Net Assets | 0.00 | 994.89 | -994.89 |
| 3100-40 Fixed Net Assets | 638,243.27 | 604,388.14 | 33,855.13 |
| Total 3100 Undesignated Net Assets | 686,757.48 | 643,394.73 | 43,362.75 |
| 3200 Designated Net Assets | | | |

| | TOTAL | | |
|--|-----------------------|-------------------------|---------------------|
| | AS OF DEC 31, 2019 | AS OF DEC 31, 2018 (PY) | CHANGE |
| 3200-10 Parish Restricted Endowment Fund | 256,984.76 | 252,187.75 | 4,797.01 |
| 3200-20 Parish Restricted Capital Fund | 288,094.70 | 252,187.80 | 35,906.90 |
| 3200-30 Perpetual Pledge Fund | 116,382.34 | 106,141.70 | 10,240.64 |
| 3200-40 Memorial Fund—Unrestricted | 52,180.94 | 33,753.85 | 18,427.09 |
| 3200-50 Helen Wells Fund | 33,173.60 | 28,070.59 | 5,103.01 |
| 3200-60 Preservation Fund—Designated | 0.00 | 0.00 | 0.00 |
| 3200-70 Clergy Housing Fund | 29,688.39 | 29,035.67 | 652.72 |
| 3200-80 Sabbatical Reserve Fund | 4,502.32 | 3,301.54 | 1,200.78 |
| Total 3200 Designated Net Assets | 781,007.05 | 704,678.90 | 76,328.15 |
| Total 3000 Net Assets Without Donor Restriction | 1,467,764.53 | 1,348,073.63 | 119,690.90 |
| 3300 Net Assets With Donor Restriction | | | |
| 3300-10 Preservation Fund — Available | 57,899.60 | 82,705.90 | -24,806.30 |
| 3300-20 Memorial Fund—Restricted | 32,106.99 | 20,675.19 | 11,431.80 |
| 3300-30 Rector's Discretionary Fund | 4,122.23 | 4,048.23 | 74.00 |
| 3300-40 Youth Mission Fund | 2,582.78 | 2,582.78 | 0.00 |
| 3300-50 Music Fund | 1,008.31 | 948.31 | 60.00 |
| 3300-60 Flowers Fund | 1,624.39 | 1,079.32 | 545.07 |
| 3300-70 Preservation Fund — Permanent | 9,713.12 | 8,315.19 | 1,397.93 |
| 3300-80 Thomas Scholarship Fund | 16,798.63 | 14,688.41 | 2,110.22 |
| Total 3300 Net Assets With Donor Restriction | 125,856.05 | 135,043.33 | -9,187.28 |
| Retained Earnings | 0.00 | 0.00 | 0.00 |
| Net Revenue | 0.00 | 0.00 | 0.00 |
| Total Equity | \$1,593,620.58 | \$1,483,116.96 | \$110,503.62 |
| TOTAL LIABILITIES AND EQUITY | \$1,616,453.02 | \$1,531,735.44 | \$84,717.58 |

Sandwich Village Preschool Closing Financials

St. John's Episcopal Church Effect of closing SVP January - December 2019

| | Actual | |
|---|---------------|---|
| SVP beginning cash balance | \$781.91 | |
| Income Earned by SVP prior to closing | | |
| Total 7100 - Tuition Received | \$63,622.00 | |
| Expenses from SVP prior to closing | | |
| Total 7200 Salaries and Benefits | \$73,595.22 | |
| Less: Portion of salaries covered by Operating Fund | (\$11,795.01) | Covered by Operating Fund (see below) |
| Salaries covered by SVP Tuition | \$61,800.21 | |
| Total 7300 Program Expenses | \$1,095.07 | |
| Total 7400 Administration | \$16.52 | |
| Total 7600 Promotional | \$120.00 | |
| Training and Licensure | \$130.00 | |
| Total 7700 Utilities | \$1,242.11 | |
| Total Expenses from SVP prior to closing | \$64,403.91 | |
| SVP Loss at closing | (\$781.91) | |
| SVP ending cash balance | \$0.00 | |
| Note #1 | | |
| Operating Fund used to fund SVP: | | |
| Portion of SVP salaries covered by Operating Fund | (\$11,795.01) | (from above) |
| Severance and back pay totals | (\$25,394.00) | |
| Attorney fee | (\$560.00) | |
| Total Operating Fund used to fund SVP: | (\$37,749.01) | Agrees to: Discontinued Operations-SVP shown in Operating Budget |
| Rietzel Trust Approved to cover Severance/Back pay | \$20,000.00 | |
| Reduction to Operating fund to cover SVP closure | (\$17,749.01) | |

Nominating Committee Report

From the Bylaws of St. John's Church: "Article 6.1: "The function of the Nominating Committee of six (6) members shall be to prepare a slate of proposed members for presentation at the next Annual Meeting. The slate shall consist of the Wardens, Treasurers, Clerk, one-third of the members of the Vestry, one-third of the members of the Nominating Committee, Delegates to the Diocesan Convention, and Delegates to the Deanery Assembly."

In accordance with the above bylaw, we respectfully submit the following slate:

Senior Warden: Mark Currier, one-year term

Junior Warden: Matthew Mitchell, one-year term

Treasurer: Jeff Cuiilty, one-year term

Secretary: Hope Aldrich, one-year term

Vestry Member, three-year term: Samantha Dean, Kathleen Uggerholt, Liam Randall

Delegates to Cape and Islands Deanery: Jared Cohen, David Osowski

Delegates to Diocesan Convention: Jared Cohen, Sean Randall, Colleen Sari, Alternate

Nominating Committee: Helen Jillson, Jared Cohen

Respectfully submitted, St John's Nominating Committee

Mary Carlson, Paul Coyle, Helen Jillson, Sean Randall

Finance Committee Report

The members of the St. John's Finance Committee during 2019 included Dave Osowski (Chairman), Jeff Cuiilty (Treasurer), Meredith Randall (Assistant Treasurer), Jared Cohen (Assistant Treasurer), Gail Alcorn, Glen Clark, Larry Hale and Father Tom. During 2019, Gail Alcorn and Meredith Randall resigned from the committee while Larry Hale joined. I would personally like to thank all the members, past and present, for their dedication to this important committee. Some of the items accomplished in 2019 were as follows:

1. Published Quarterly Reports on our finances. These reports were mailed out with the Parishioner Quarterly and Year-end Donation statements.
2. Performed the Fiscal Year 2018 Audit (Finance committee plus parishioners Jeannie Johnson and Carolyn Cuiilty)
3. Reviewed the financial section of the 2018 Parochial Report
4. Prepared the 2020 Budget for vestry approval.
5. Reviewed and revised counting sheets to reduce errors.

Our proposed agenda for 2020 is as follows:

1. Perform the 2019 Audit.
2. Review the financial section of the 2019 Parochial Report.
3. Conduct regular budget reviews.
4. Prepare Quarterly Statements.
5. Revise our Financial Control manual and present to vestry.
6. Prepare the 2021 Budget.

Respectively Submitted, Dave Osowski, Chair, Finance Committee

Thrift Shop Report

The Thrift Shop is now going into its fourth year in its current location and configuration. Revenue has increased, and in 2020 so will our space. In the coming months, we will be moving into our former Pre-School building at 163 Main Street, thereby doubling the space available to us.

Our volunteers continue to welcome our customers from all over Cape Cod as well as from all corners of the globe. We wish to thank everyone for the donations we receive on a daily basis.

Our goal for 2020 is to expand the Men's Department, and add a Children's Room, both of which we have found to be a need in our community.

We look forward to the coming year with enthusiasm. Our "little shop" is growing and we invite all to come in and hopefully leave with a treasure or two.

Respectfully submitted by Dee McLaughlin

Altar Guild Report

Help. Help Help. Your Altar Guild needs you. Two of our 10 AM Sunday teams are down to one member. We could use your help. Jen and Judy will be happy to show you the ropes and they need another pair of hands. Give me a call at 508-888-3517 or the office at 508-888-2828 if you think you could help. Or speak to Jen Curtis or Judy Cohen. We also need help at the 8 AM and the Saturday evening service.

The Guild operates with three teams. Each has a captain coordinator (Jackie Barhoff, Sylvia Connor, and Jann Czarnetzki). The teams rotate service being on for two weeks and off for four weeks.

Thank you to the dedicated members of the Altar Guild: Melissa Abbott, Jackie Barhoff, Flo Buchinsky, Pam Clark, Judy Cohen, Sylvia Connor, Jen Curtis, Jann Czarnetzki, John Harrington, Phyllis Helfrich, Sue Martin, Ann Miller, and Gerry Czarnetzki. Special thanks to Jackie for laundering linens and for ordering supplies.

Also special thanks in memory of our dear member and former head Carole Coleran. She served faithfully for many, many years. Her quiet heartfelt service is missed.

Respectfully Submitted, Jann Czarnetzki

Pastoral Visitation Committee Report

We have several components of our pastoral visitation ministry:

Our Home Bound Ministry continues communications with our parishioners who are unable to participate in person at church services. Our efforts are comprised of our At Home

Communication Ministry which continues to be coordinated by Gail Alcorn and her team of parishioners. This dedicated group communicates by phone and mail to those at home or in out-of-home settings.

Additionally, Eucharistic Visitor Ministry continues to serve those among us desiring to receive communion either at home or in other circumstances. Father Tom has been able to bring comfort to those in need and is supported by Anne Geary Roche, Anne Miller and Wendela Correia.

If you know of someone in our parish who may enjoy receiving communication from St. John's or may want to receive communion, please call the office at (508) 888-2828 and request information as to how we may help. Please leave a message, a phone number, and the best time to reach you.

Respectfully submitted,
Anne Miller, On behalf of the Pastoral Visitation Committee

Women's Group Report

The women's group meets on the first Thursday of every month. There are usually 9 to 15 women present. We bring our dinners and wonderful bakers provide an assortment of desserts!

As usual we begin and end with prayers and hold the Church in our intentions. Sometimes we are especially aware of those present who have suffered recent losses or difficult times in their lives. All discussions are held in confidence.

There is usually a topic or focus and deep listening follow as we explore issues which are important to individual members and to the group. Outreach is always a given as we have visited a member who was dying and also given prayer shawls to others experiencing a death in the family. We will be helping with the Shop move and are ready to volunteer as needs come up.

We will be discussing New Year's intentions and looking for practices to help us pivot to more fulfilling spiritual practices. New members are always welcomed!

Respectfully submitted, Jan Greene, facilitator

Christmas Fair

Once again, the Christmas Fair was a parish wide production, very busy, very big, and growing bigger, and very successful. The financial report shows that this was the biggest year yet, with \$16,000 profit. Hundreds and hundreds of hours are spent making this the best Christmas fair in town.

Many, many thanks for the chairpersons who headed St. John's table, Gently Used Christmas, Baked goods, Raffle baskets, wreaths, silent and live auctions, the cafe and our local vendors who brought their own goods to share. I also want to thank the 3 teenagers who helped during set up and take down for the vendors. They truly appreciated your effort. We had two Santas volunteer to help out. Rick is a hard act to follow. And I must mention the very generous donation of the signed Tom Brady football, donated to be raffled off. That was a huge hit and

sparked much outside interest as well. I also want to thank Alan and John for all of the extra help. I would mention something that might be helpful or needed, and before i could turn around, it was done.

Due to health reasons, I must resign from being Chair, but will happily be helpful any way I can. This parish is amazing, and I feel blessed to be a part of it.

Mib Kelly, on behalf of the Christmas Fair Committee

Quilting Group

The quilters have been busy in many ways, not always at the sewing machine. This last July we had a mini craft fair on the front lawn of the church during the 4th of July Pancake Breakfast. \$200 was taken in, enough to keep quilters in batting for a while. Thanks to all who helped.

The Monday afternoon quilting group has wound down due to lack of participation. The Wednesday evening group is alive and well, and very productive. We have made quilts, 17 of which were sent to the Veterans Home in Boston and several crib size quilts were sent to the Baby Center in Hyannis. We have made many items that were part of the St. John's table at the Christmas Fair and sponsored 3 craft workshops for parishioners to help with crafts for the St. John's table as well. We have made new curtains for the Parish Hall, and the new backdrop behind the altar. We took the month of December off, and started again on Wednesday evenings, from 5PM-8PM. Please join us. We have many projects in the works for this year, and many people in need of the warmth and comfort of our quilts.

Mib Kelly

Outreach Committee Report

The Outreach Committee spent 2019 refining its focus and for supporting outreach to the greater community. We decided, while supporting St. John's ongoing outreach efforts, to focus the Committees intentions and energies on three matters in particular: (1) Cape Kids Meals, (2) Creation Care, and (3) A Baby Center.

Concerning Cape Kids Meals, we will continue to support groups of parishioners in their monthly meal-packing activities, help refine and increase food donations, and support the Golf Tournament in their fund-raising efforts.

Creation Care will continue to be stewarded by Stephen Tom and Tom Dorney, bringing attention to climate and pollution issues with an eye toward ongoing educational opportunities, recommendations for positively impacting the local environment, and strengthening our membership in FCEN (Faith Communities Environmental Network).

A Baby Center is a program of the Cape Cod Council of Churches, of which St. John's is a member. We will spend 2019 looking forward to creating intentional donation of needed items,

bringing attention to the needs of new parents on Cape Cod and the Islands, and learning how we might positively impact the mission of the Baby Center.

Respectfully submitted, Meredith Randall, Chair; on behalf of Outreach Committee: Jann Czarnetzki, Tom Dorney, and Stephen Tom

We Are Not Alone

Because bereavement can be a lonely, confusing time in our lives, those of us who are grieving a loss have an opportunity to gather together once a month to share what's going on in our lives, comfort one another, and gather strength for this journey. After an organizational meeting in May, we started meeting the third Sunday of the month at first in Rev Barbara's house then moving to the Church Office which was more convenient for most people. Currently, the group meets in the Church Office from 11:30 am – 1:30 pm on the third Sunday of each month.

In December we sponsored a Service of Remembrance which provided an opportunity for anyone in the congregation or wider community a chance to come together during a Prayer Service to offer prayers for someone and light a candle in their memory. The Service had peaceful music and Fr. Tom presided and preached. It was followed by a soup lunch in the Parish Hall.

Respectfully submitted,
The Rev Barbara Peterson, coordinator
Priest Associate

Prayer Shawl Ministry

One of the many ways we show our care and concern for one another is through the Prayer Shawl Ministry. There are about ten women who are knitting and/or crocheting Shawls. These shawls are a visible sign of the love of God to both those who make them and those who receive them. There is a meditative aspect to knitting and crocheting that allows your soul to settle into the presence of God. The recipient of the shawl is wrapped in the warmth of the love of God. Prayer Shawls are given to people who need this warmth because of illness, loss, sadness or anything else you can think of. A Prayer Card goes along with each Shawl.

While this is primarily a pastoral care ministry, we also give prayer shawls to those outside the parish when someone asks. If you know of someone in the congregation who might benefit from receiving a prayer shawl, please let Father Tom know.

After an organizational meeting in August, the group started meeting in September and meets once a month on Monday afternoons from 2-3:30 pm in the Parish Hall. The schedule is published in the bulletins and messenger. You don't have to be able to come to the group in order to participate. Instruction are available in the Church Office as well as from me. If you'd like to be involved in this ministry, please let me know.

Respectfully submitted,
The Rev. Barbara Peterson, coordinator
Priest Associate